

# DON'T BE LEFT IN THE DARK

## WHEN THE POWER GOES OUT

v.03.14

### IN THE EVENT OF A POWER OUTAGE:

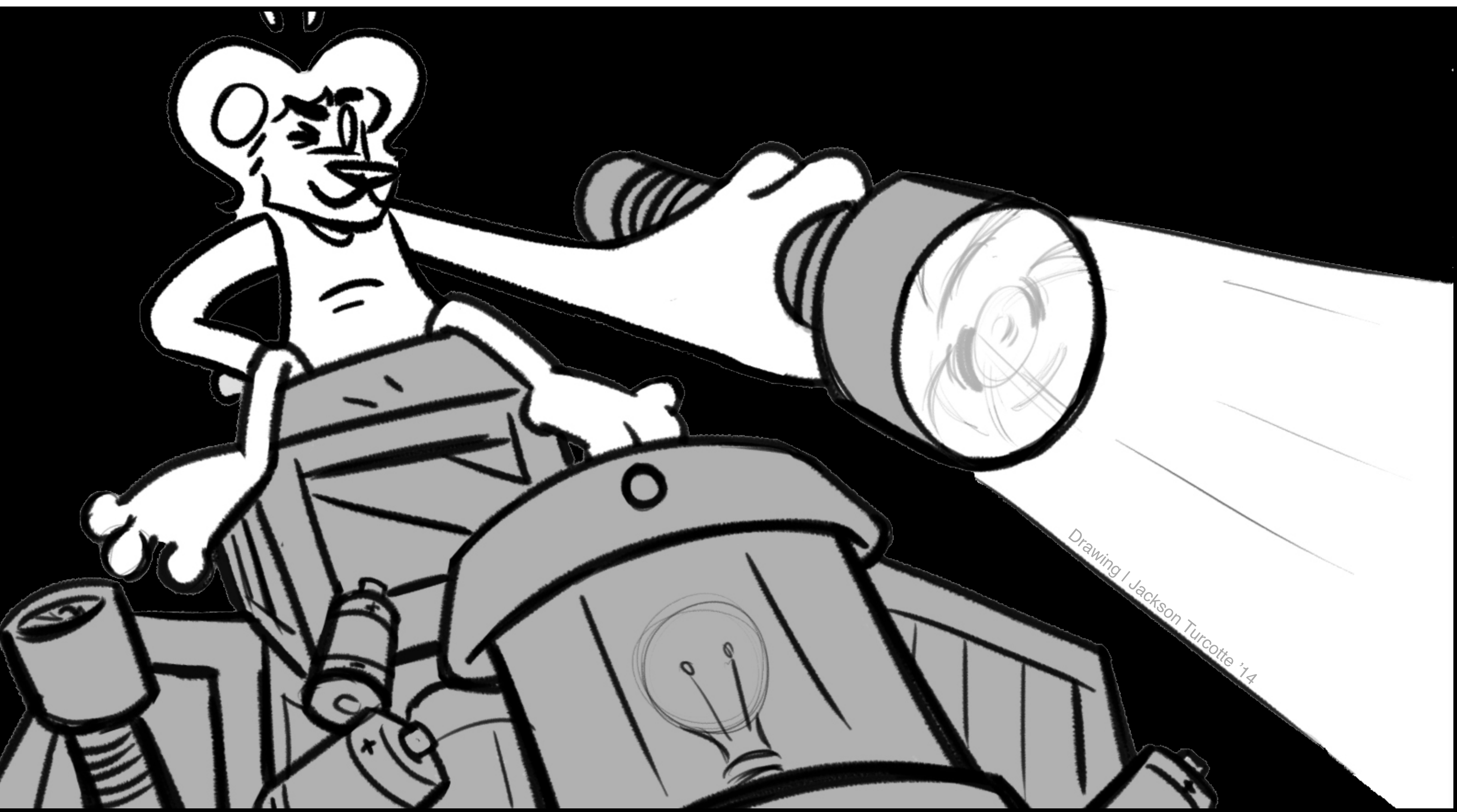
- ✓ Use flashlights for lighting.
- ✓ Turn off and unplug electrical equipment to protect the equipment in case of a power surge.
- ✓ Check elevators to determine if anyone is trapped inside. If so, tell passengers to stay calm, and immediately notify Public Safety.
- ✓ If the power outage is caused by a weather related incident, remain indoors until the inclement weather subsides. If you must go outside, proceed with caution, protect yourself from falling debris, and beware of downed or damaged power lines.
- ✓ Evacuate the building only if necessary. Generally and especially during inclement weather, it is safest to remain indoors.
- ✓ Report any issues related to or resulting from the power outage to Public Safety.
- ✓ DO NOT use candles or other types of open flame.
- ✓ DO NOT use elevators.
- ✓ DO NOT attempt to force open elevator doors.

Note: During and immediately following a power outage, you may experience delays when attempting to access doors/areas that require card entry.

DEPARTMENT OF PUBLIC SAFETY  
EMERGENCY PREPAREDNESS

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